



Employment Opportunity

Location of Job:	Oneida County Utica, New York
Employer:	Family Nurturing Center of CNY, Inc.
Program Name:	Healthy Families of Oneida County
Job Title:	Family Support Worker-Home Visitor
Description of Duties:	See below
Hours:	8:30 AM to 4 PM -occasional flexible hours as needed for late afternoon, early evening, or weekend home visit or group activity
Salary:	\$ 11.30 /hr plus 48.5 cents per mile for work related home visits and activity
Minimum Requirements:	High School Diploma or GED, plus several years experience- see below
Preferred Requirements:	Degree – see below
Contact Information:	Annette Phillips, Program Manager Healthy Families Oneida County c/o Family Nurturing Center of CNY 209 Elizabeth St.-4 th Floor Utica , NY 13501 Fax- (315) 738-1486 Email-aphillips@fncny.org
Deadline for Resumes:	Ongoing

HEALTHY FAMILIES OF ONEIDA COUNTY HOME VISITING PROGRAM

Title: Family Support Worker (FSW)

Hours: 35 hours per week

Supervisor: One of the Healthy Families FSW Supervisors

Qualifications:

Preferred degree in Social Work, Psychology, Health Human Services, Counseling, Child Development or other field related to children & families and have some experience with multi-problem/overburdened families in which substance abuse, mental health and child abuse/neglect was an issue.

At minimum the FSW must have a high school diploma/GED and 2 years experience working with or assisting high-risk families, preferably as noted above, in the community or home setting.

Strong oral and written communication, organizational and time management skills required. Candidate must have reliable vehicle for use during work, valid driver's license, and a phone. Resident of Oneida County or possession of strong working knowledge of the county and resources.

Ability to identify with a special culture or language, utilize the basics of a computer, and flexibility for occasional early evening or weekend hours is a plus.

Job Summary:

Under supervision, the FSW is responsible for initiating and maintaining regular contact for a period up to 5 years with families expecting a child or with a newborn primarily in their homes. During this time the FSW establishes a trusting relationship with families; provides prenatal and other health education; assists to strengthen parent-child relationships; supports what is going right while encouraging behavior change in some areas; educates parents to improve their skills to optimize the home environment for the child's well-being and safety; and assists families to make and attend health and human service appointments, including those activities related to employment and educational goals. Generally helps strengthen family functioning and coping skills as well as self-sufficiency through mutual development of individual family support plan that utilizes community resources.

Duties & Responsibilities:

- manage a home visiting, weighted, caseload of up to 13 Level 1 families or 26 case weight
- responsible for outreach activities and to assist with or coordinate specific referrals

- establish positive, productive, and professional relationships with parents and coworkers in the program
- function within the philosophy and policies of the Healthy Families of Oneida County program and the agency of employment
- maintain focus on program goals: promote positive parent-child bonding & relationships; promote optimal child health and development; enhance family functioning and parental self-sufficiency; ultimately preventing child abuse and neglect
- model and demonstrate positive behavior, problem solving, and decision making skills to parents in the program
- participate in weekly supervisory sessions
- attend all required meetings, in-services, and trainings, including those that may be away from home, overnight, and/or for multiple days
- manage flow of paperwork, maintain documentation, and prepare reports in a timely manner
- utilize appropriate support materials and curriculum to provide accurate and relevant parenting and health-related information
- maintain confidentiality according to HIPPA laws and regulations
- assist agency and program with special activities and events
- care for program equipment in a responsible manner
- maintain cultural sensitivity and competence
- familiarize self with community resources appropriate to the needs of children and families and make appropriate referral for services as necessary
- serve as a liaison, or advocate, between the family and service providers as needed
- report any changes in schedule or work assignment, in client or family functioning, or problems rendering family support to supervisor
- any suspected indicators of child abuse or neglect are reported to supervisor at once