



SAMPLE JOB DESCRIPTION: Family Assessment Worker

Recommended Duties and Responsibilities

- Reviewing hospital or clinic records.
- Completing record screens when necessary.
- Interviewing parents, preferably prenatally and/or immediately after the birth of their child.
- Providing information and referral services.
- Interfacing with other agencies.

Minimum Qualifications

- A high school diploma/GED with experience working with, or assisting, at-risk children and families in a community setting.
- Knowledge of infant and child development.
- Ability to observe and report accurately on the functioning of individuals and families.
- Emotionally mature and capable of exercising judgment.
- Ability to handle stressful situations.
- Knowledge of community resources.
- Successful parenting and/or child care experience.
- Respect for and sensitivity to the needs and rights of others, including those with differing cultural, racial, sexual, or ethnic identities.
- Ability to establish trusting relationships and work effectively with mothers, fathers, and extended family.
- Belief that children need to be nurtured.